

PRESIDENTS' COUNCIL MINUTES

June 14, 2011

CC 126 • 3 – 4:30 p.m.

PC Members	Attendance	Guests/Presenters::	Attendance
Joanne Truesdell (President)	X	Kate Gray	X
Bob DelGatto (FTF Pres)	X	Bill Waters	X
Adam Hall (FTF Elect)	Absent	Bob Cochran	X
Rosemary Teetor (PTF Pres) & Jennifer Rueda	XX	Phillip King	X
Tamera Davis & Lizz Rich (Clsfd Pres)	XX		
Sean Briare (ASG Pres)	X		
Bill Briare (Exempt Pres)	X		
Steffen Moller (Chair of College Council)	Absent		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	Absent		
Courtney Wilton (VP of College Services)	X		
Marsha Edwards (Dean of HR)	X		
Janet Paulson (PIO)	X	Recorder, Debbie Jenkins	X

Presidents' Report

Hearing/Review Process for Charter Schools: President Truesdell will be participating in a telephone conference call today regarding the possibility of new legislation that could result in the Oregon University System (OUS) and community colleges being sponsors of Charter Schools. Each community college would be responsible for sponsorship of one charter school.

Planning Templates

This summer Clackamas Community College staff will be hard at work collecting, developing and combining departmental information, annual reports and accreditation information.

Accreditation Process

As we begin the accreditation process everyone needs to keep in mind what our current focus is [handouts 1 & 2 – Core Themes and Mission Fulfillment]:

- The big picture; try to resist drilling down into the details.
- We will begin forward movement by gathering feedback on indicators and identification of level for mission fulfillment.
- Keep in mind the 4 core themes: Academic Transfer; Career and Technical Education (CTE); Essential Skills; and Lifelong Learning.
- One of our first challenges is to choose what is important to us: what will be our definition of success; where are the places we shine; what do we want to be known for; and/or what sets us apart from other community colleges.

Presidents' Council members were asked to rate where Clackamas Community College would like to really shine. This was a very difficult exercise because naturally we want to do really well at everything; however, that is not a reasonable goal. We will start by narrowing our focus and determining how best to measure our success and/or where we need to improve.

The top 5 rated areas:

- Core Theme 1 - Academic Transfer: Objective 1; Transfer students are prepared to successfully attain their educational goals.
- Core Theme 2 – Career and Technical Education: Objective 1; CTE students are prepared to succeed in employment.
- Core Theme 3 – Essential Skills: Objective 1; Students who complete essential skill coursework are prepared to succeed in college-level work.
- Core Theme 1 – Academic Transfer: Objective 2; Transfer students have a quality educational experience.
- Core Theme 2 – Career and Technical Education: Objective 2; CTE programs reflect regional workforce needs.

As we move forward in our work to achieve our mission - things to keep in mind and questions to answer:

- Quality of experience is an important thread that runs through all.
- Regional workforce is a high need area.
- Maintain ease of accessibility.
- What measurement of fulfillment is good enough?
- Setting minimums and targets are necessary to determine if goals are met.
- How should we set our targets?
- Establish a baseline and track improvement from that point.
- Should we use weighted averages?
- Should we use thresholds?
- Averaging scores could result in not giving some areas enough attention.
- Should we compare a baseline of ourselves with ourselves and/or with other colleges to determine goals/needs for improvement?
- Even if we are ahead of the game we should try to improve.
- Setting minimum competencies is necessary.
- How will we provide resources to places where we may not be shining and are in need of improvement?
- We must be careful to not sacrifice one area to prop up another.
- Should we set targets that will stretch us - knowing we may not reach them?
- Should we set targets we know we can achieve?
- Develop a philosophy of assessment.
- If all objectives are of equal value then we would need to focus our efforts on those that come up short.
- Setting goals we can't achieve could be counter-productive so working towards a goal that is achievable may be better.
- If we have lofty goals, the triumph is sweet.
- Setting low goals can result in a lot of work - to achieve very little.
- When setting goals do we set a low goal we know we can reach, a medium goal that we hope we can reach or a high goal that is a giant stretch that we most likely won't reach?
- Should we set a wide range of goals?
- After turning in chapter 2 of our accreditation report, we can revise chapter 1. Being able to go back and change goals as you proceed forward is a plus.
- Set a baseline of where we are now and compare it with other colleges. We can then determine if we can maintain what we have been doing and set realistic short-term goals.
- We don't need targets now.
- We need to determine goals now and how we will set our targets.

The same type of discussion we had today will take place at the Board of Education meeting tomorrow evening with our board members (June 15 at 5:30 p.m. in the Community Center room 127).

Any questions or ideas should be sent to an accreditation team member or Elizabeth Lundy.

Faculty Forum

- 16 faculty position requests were presented and reviewed.
- Strategic planning and the position opening process were discussed.
- Rated positions against each other high/med/low.
- 45 people were in attendance.
- Many suggestions to problem solve staffing needs were shared and discussed.
- Administration will review and discuss the information received from the Faculty Forum at their Executive Team meeting on June 27th. One of many things to be considered will be budget and departmental needs.

College Council

- No report.
- Agendas and minutes:
<http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>

Association Reports

Associated Student Government (ASG) / Sean Briare:

- Beginning the hiring process for the ASG team for the 2011-12 school year.
- Sean thanked everyone for their support during the past year.
- Constitution Vote: Vote to change the constitution failed 165-107.

Classified / Tamera Davis & Lizz Rich:

- There is a lot of shredding, recycling, and reorganizing happening as a result of several staff members and departments moving/relocating on campus.
- Rochelle Feltz is coordinating and assisting the relocation process.

PT Faculty / Rosemary Teetor:

- Jennifer Rueda will officially be the new Part-Time Faculty President in only 16 days!
- Jennifer will be leaving tomorrow to go to Washington D.C. to attend the Emerging Leaders Academy.

FT Faculty / Bob DelGatto:

- Adam Hall will officially be the new Full-Time Faculty President in 16 days!
- Athena Precision will be sending some of their machinists to Clackamas Community College for training.

Exempt / Bill Briare:

Bob Cochran will be the Exempt President for the upcoming 2011-12 school year.

Around the Table Updates

- Kate Gray thanked everyone involved with graduation on June 9 and 10th for all their help and the many roles filled to make this event a success.
- Some interesting facts about graduation this year!
 - We broke our record for graduates! There were 274 graduates who walked on Friday night.
 - The youngest graduate was 16 and the oldest 79.
 - 1,475 earned diplomas (901 degrees & 574 certificates); by comparison in 2010, 774 degrees and certificates were awarded and 176 walked in the ceremony.
 - We filled the Randall Gym & Lobby, McLoughlin Auditorium and Community Center.
 - Will be considering tickets for the Friday ceremony next year. The committee will get together and debrief later this week but we definitely need to recruit more volunteers for next year.
 - Overall it was a great success and we received lots of positive feedback from our students both nights.
- Coming up in August: Expanded Presidents' Council will take place on August 10th from 2-4:30 p.m. in DJ 233. There will be further discussions on accreditation.

UPCOMING MEETING DATES in 2010-11:

2011: ~~6/24~~ (no meeting), ~~6/28~~ (BAG – Cancelled), ~~7/5~~ (no meeting), ~~7/12~~ (no meeting), ~~7/19~~ (EPC-Cancelled), ~~7/26~~ (no meeting), ~~8/2~~ (no meeting), 8/10 (EPC), ~~8/16~~ (no meeting), ~~8/23~~ (no meeting), ~~8/30~~ (no meeting), 9/6 (BAG), 9/13 (EPC), ~~9/20~~ (no meeting), ~~9/27~~ (no meeting), 10/4, 10/11, 10/18 (EPC), 10/25 (BAG), 11/1, 11/8, 11/15 (EPC), ~~11/22~~ (no meeting), 11/29 (BAG), 12/6, 12/13 (EPC), ~~12/20~~ (no meeting), ~~12/27~~ (no meeting)

2012: ~~01/03~~ (no meeting), 01/10, 01/17, 01/24 (EPC), 01/31 (BAG), 02/7, 02/14, 02/21 (EPC), 02/28 (BAG), 03/6, 03/13, 03/20 (EPC & BAG), ~~03/27~~ (no meeting), 04/03 (no meeting), 04/10, 04/17 (EPC), 04/24 (BAG), 05/1, 05/08, 05/15 (EPC), 05/22, 05/29 (BAG), 06/05, 06/12, ~~06/21~~ (no meeting), 06/26 (BAG).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS Joanne Truesdell (President), Bob DelGatto (FTF Pres), Adam Hall (FTF Pres. Elect), Rosemary Teetor (PTF Pres), Tamera Davis & Lizz Rich (Clsfd Pres), Alyssa Fava (ASG Pres), Steffen Moller (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bill Briare (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

EXPANDED PRESIDENTS' COUNCIL MEMBERS: PC Members plus Deans, Eric Lewis, Jennifer Rueda, and Karen Martini.

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Adam Hall, Lynda Graf, Tami Strawn, Chris Robuck, Kim Carey, and Jennifer Rueda.
